

Viewing and changing activity completions logs in Moodle.

Introduction

Scenario:

You want to check the activity completion logs in Moodle to either measure completion, popularity, or resources of try to identify at risk students.

Overview:

Moodle has an activity completion section which allows you to view which students have completed which activities so you can either monitor student engagement or resource engagement. This can either be viewed online or downloaded to a spreadsheet for offline analysis. It also allows you to change the status of activity completion for students from complete to incomplete or vice visa.

Target situations:

You want to know who and who hasn't completed an activity.

You are trying to identify at risk students.

You want to know how popular activities are.

You need to manually change the status of an activity.

Prior knowledge required:

Know that solid completion boxes can be manually checked by students, but dashed ones require actual completion. Depending on the setting, just viewing a resource can mean it may be marked completed.

Situations not covered by this resource:

Tracking usage over time.

Using Moodle logs.

Using activity report.

Statistics



Boxes show activity completion. Solid completion boxes can be manually checked by students, but dashed ones require actual completion. Red borders indicate a manual change has been made. Click on a box to change the status.

Step 2: Download spreadsheet for offline viewing.

Either download spreadsheet as a standard Excel .csv spreadsheet or as an Excel compatible format.

[Download in spreadsheet format \(UTF-8 .csv\)](#)

[Download in Excel-compatible format \(.csv\)](#)

Additional Information

Once a completion box has been changed manually it will stay red even if you revert it to its previous status.

There is no bulk change status.

In a quiz activity, if either a passing or grade has been awarded its status cannot be changed.